

The DELF-DALF candidate must:



- respect the registration period. No registration will be accepted after the registration period;
- send all the information required for registration and make sure that this information is correct;
- pay the amount of the enrolment fees within the registration period;

• choose the version of the exam (DELF Prim in Primary school – DELF Junior in Middle and High school – DELF-DALF tout public for adults) and the level (ask for a placement test in case of doubt) that correspond to his/her profile;

• write in the designated box of the registration form his/her candidate number if he/she has already taken a DELF exam;

• inform the center at the time of registration about any disability situation with a medical certificate;

• appear for the tests at the timings (it is mandatory to reach the exam center before the scheduled test start time) and at the place indicated on his/her official exam notification;

• present a valid identity document on the exam day (the same identity document as the one recorded in his/her application);

• switch off electronic devices and leave all personal belongings in the designated belongings area (while the center will take all reasonable measures to secure your items in the belongings area, they cannot be held responsible for any loss). The only items you may bring into the exam room are your approved identity document, standard pen(s), pencil(s) and eraser(s), and a bottle of water;

- listen to the exam center staff carefully and follow the exam day instructions;
- write with a black or blue pen;
- have a calm and respectful attitude towards invigilators and other candidates;
- leave all test materials in the exam room at the end of the exam;
- accept his/her marks which are final and not subject to change;

• renounce voluntarily to his/her diploma in an email addressed to the person in charge of the certifications (certifications@cfoman.org) and accompanied by a scan of the original diploma if he/she wishes to retake an examination of a level he/she has already obtained.

□ I have read and I accept the **Rules & Regulations**.

Date:

Signature: